

COUNSELING COUNSELOR 1

Position Assignment

Title: Counselor
Organizational Unit: Counseling
Recruited by: Regional Director of Counseling
Approved by: Vice President of Counseling

Working Relationships

Reports to: Regional Director of Counseling
Staff Team: Regional Director of Counseling and all STCH Ministries staff to enhance the total program

Basic Functions

The Counselor 1 (Counselor) plays a front-line role in serving children and families in need through the Family Counseling program of South Texas Children's Home Ministries (STCH Ministries). The Counselor fosters social, behavioral, personal, and spiritual growth for clients and families through licensed professional therapy. The Counselor will teach and present seminar material as opportunities are available and as requested by STCH Ministries staff leadership.

Basic Responsibilities

1. To meet and maintain STCH Ministries standards and goals, as outlined by the Regional Director of Counseling (Regional Director) and the VP of Counseling.
2. To counsel clients from a Biblical perspective on their concerns, and encourage children, individuals, and marriages to develop skills for confronting problems in a constructive manner.
3. To maintain professional case files in a timely manner that includes the completed assessment, treatment goals, progress notes, and recommendations.
4. To determine whether the client's problems can be dealt with in a manner that is consistent with the mission statement of STCH Ministries, the goal of short-term solution-focused therapy, and make appropriate referrals as necessary.
5. To establish and maintain constructive and cooperative interpersonal relationships with staff; confer with Regional Director and other counselors as necessary to analyze and provide appropriate services for difficult and critical cases, maintaining confidentiality as required by licensing standards.

Position Description

STCH Ministries



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6. To present seminars, workshops, and classes as a Christian professional to churches and other organizations as requested.
 7. To maintain continuing education standards as required by licensing.
 8. To perform all other duties as assigned.

I, the employee, have read, understand, and agree with the position description for Counselor 1.

Employee Signature

Date

Employee Supervisor Signature

Date